## CASE STUDY TEMPLATE: Rural Sanitation in Challenging Contexts

This document provides details of the suggested case study template. It is designed to be used loosely and adapted by those using it. It outlines the key information each case study should include – again this can be adapted by those undertaking the case study.

Each case study should focus either on an intervention/programme that has demonstrated progress toward safely managed sanitation for households and communities in challenging contexts or successful advocacy efforts that led to action by duty bearers. These challenging contexts include:

* Poverty and marginalisation
* Entrenched attitudes and social beliefs
* Tough physical environments
* Lifestyles/Livelihoods
* Fragile contexts

It is recognised that these categories will rarely be experienced in isolation and more than one context will apply. Where appropriate we ask for case studies to focus in on one or two of the contexts, however still list other challenges that are also relevant.

Each case study should be backed up by evidence. This evidence can include:

* Published sources and grey literature
* Available project documents and ongoing monitoring, evaluation and learning data
* Key informant interviews with stakeholders (government officials, development partners and civil society groups)
* Field investigation in intervention communities – including interviews, focus group discussions and participatory methods.

It is recommended that each case study draws of different types of evidence so that the case study is built through triangulation from different sources.

For interviews, focus group discussions and participatory methods, consent must be obtained from all those participating. This can be obtained verbally. Interviewees have the opportunity to ask questions before deciding whether to consent or not. Interviewees won’t be quoted, instead of names, the case study development team will use an ID system to attribute an anonymous quote. The consultant will keep a record to show that consent has been requested/obtained. Where possible it is also advised that questions be sent to the interviewee in advance to enable them to prepare for the discussion.

Once evidence has been collected it should be scanned to extract relevant key data. You can then use an adapted version of the case-study template below to start building the case study.

We recommend that once a first draft is ready, the findings are presented back to all those consulted as part of this process, including those at the community level.

## Template:

This case-study template should act as a rough guide. We advise case-studies do not exceed six pages.

State what challenging context(s) the intervention was implemented in:

|  |
| --- |
| Indicate what is the focus of the case-study alongside any other challenging context listed below which applies. * + Poverty and social marginalszation
	+ Intrenched attitudes and belfies
	+ Tough physical environments
	+ Lifestyle/livelihoods
	+ Fragile contexts
	+ Other… (please provide details)
 |

Describe the programmatic approach/implementation strategy, including explicit components designed to address the challenging context listed above:

|  |
| --- |
| Background/Setting:* Start and end date of intervention/programme
* Budget
* Funder
* Key stakeholders involved
* Target population

Programmatic approach/implementations strategy:Components designed to address challenging context(s):  |

Evidence and progress to date

|  |
| --- |
| Provide details of progress the intervention has made:Overall progress – including outputs and outcomes:Progress in challenging context(s) – including outputs and outcomes:  |

Monitoring, Evaluation and Learning:

|  |
| --- |
| Indicators used:Any adaptations to monitoring and evaluation processes: |

Engagements with others (communities and households, governments, rights holder organisations, unions etc.):

|  |
| --- |
| Please provide details of how the intervention engaged and worked with other stakeholders: |

Please provide details of lessons learnt:

|  |
| --- |
| What are the lessons that emerged from the programme, which would be useful for others to know about?  |

Please provide details of challenges previously faced and those currently being faced:

|  |
| --- |
| The main challenges that were encountered during this programme(and liable to be faced by others):The ongoing challenges still being faced: |

Please provide details of any practical recommendations, tips and advice:

|  |
| --- |
| Bullet practical recommendations, tips and advice for others: |

Information sources:

|  |
| --- |
| Please list the evidence used to develop the case study |